

Job Announcement

Job Title: Head Pickleball Coach

Department: Student Life and Athletics

Reports To: Jenni Shepard – Vice President

Pay Status: Non-Exempt

Position Status: Part Time

Approved By:

Jenni Shepard

The Head Pickleball Coach will be under the direct supervision of the Vice President for Student Life and Athletics. Responsibilities include but are not limited to the following:

- Direct, coordinate, and has general responsibility of the Pickleball Team within the purposes of the institution and regulations of the NAIA, AAC, and Collegiate Pickleball.
- Disciples to team, holds regularly scheduled team bible studies, and fosters a team environment that encourages and supports spiritual growth.
- Monitors academic progress of student-athletes and fosters a team environment that supports and encourages a high level of academic success.
- Invests in the community and helps coordinate and supervise community service projects within the surrounding counties.
- Actively recruits student-athletes according to TMU policy and meets yearly recruiting goals.
 - 2026 Recruiting Class – 16 total on countable roster
 - 2027 Recruiting Class – 20 total on countable roster
- Ensures that the Pickleball Program is conducted within the vision and mission of the institution.
- Advises the Vice President for Student Life and Athletics on all matters related to the conduct and oversight of the Pickleball Program.
- Recommends the scheduling of all contests under the guidelines provided by budgetary restrictions, program scope and athletic guidelines, rules, and regulations. All schedule proposals are under the supervision of the Athletic Director and in cooperation with all other scheduled activities of the university.
- Within the fiscal limits of the appropriate budget, is responsible for ordering and maintaining uniforms, equipment, and supplies for the Pickleball program.
- Oversees the development and implementation of, and is responsible for, the Pickleball budget.
- Works with the Athletic Director and the Facilities Director in facilities and equipment improvement projects.
- Meets with the Athletic Director on a regular basis to be informed of issues and policies that will affect the Pickleball Program.

- Maintains the personal conduct, appearance and discipline of team members and coaches that is appropriate for intercollegiate athletics teams and appropriate to reflect positively on the purpose of the department and the Christian mission of the college.
- Maintains financial and scholarship records of current budgetary status as determined by the Athletic Director.
- The Pickleball Coach will be responsible for supervising any assistant coaches and student workers assigned to the program.
- Performs other duties as assigned by the athletic director.

Knowledge, Skills, and Abilities: Knowledgeable in all aspects of the sport, Computer proficient, Able to meet/exceed recruiting goals, Able to maintain and work within a budget, Able to recruit and develop athletes, Able to coordinate and schedule proficient training sessions.

Minimum Education & Experience Requirements: Bachelor's required, Master's preferred. Collegiate playing/coaching experience preferred. A minimum of 3-5 years coaching at the collegiate level is preferred, but not required.

Work Environment/Physical Requirements of the Job: Must be able to physically run a practice session, must be able to be able to drive to meet the requirements of recruiting.

Minimum Education & Experience Requirements: Bachelor's Degree Preferred.

DISCLAIMER

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

Additional Responsibilities: Other duties assigned by VP of Student Life and Athletics

Application Submission Process:

Please submit completed TMU application and resume to:

Jenni Shepard

Vice President for Student Life and Athletics

jshepard@truett.edu

Truett-McConnell University

100 Alumni Dr., Cleveland, GA 30528

Deadline to submit resumes: **Until Filled**

Truett McConnell University does not illegally discriminate against any individual for reasons of race, color, national origin, age, disability, or veteran status; however, the University may discriminate on religious grounds in its employment practices in order to fulfill its mission. It is the policy preference of Truett McConnell University to hire employees who are Christians, active in their churches and supportive of the goals of the University. Preferences in hiring exist for persons of the Southern Baptist faith. The University is also committed to building a more ethnic and racially diverse faculty.